

# MISCROSOFT 365 DELVE

## COURSE SCHEDULES

### DELVE - *ESSENTIALS*

- What is Delve?
- Are my documents safe?
- Store and share your documents
- Connect and collaborate
- Manage your profile
- Discover and organize
- More about Delve
- Delve Admin Help

Name of Course	Description	No of Days	MS Teams	Cost per Delegate	Cost per Delegate: Your Premises	Cost per Delegate at Sankin
Office 365 Delve	Discovering Delve, storage, managing, sharing, collaborating and organising.	1		1100	1200	1300